



UNHCR

United Nations High Commissioner for Refugees
Haut Commissariat des Nations Unies pour les réfugiés

VACANCY NOTICE
Senior Protection Assistant (CB) 2016/HRT/034
INTERNAL/EXTERNAL

UNHCR Greece invites applications from qualified candidates for the following position:

Position title	Senior Protection Assistant (Community Based)
Contract type	Temporary Appointment
Category and Grade	General Service, G-5
Duty station	Chios, Greece
Remuneration	Salary and entitlements as per UN Staff Rules & Regulation
Duration	For a period of 3 months with a possibility for extension
Starting date	Immediately upon recruitment
Closing date	30 September 2016

OPERATIONAL CONTEXT

In response to the exponential turn in the refugee and migrant crisis impacting Europe since the beginning of 2015, UNHCR Office in Greece mobilized efforts to assist the Government in identifying the needs and protection concerns of the refugees. UNHCR coordinates and promotes the implementation of its mandate within the framework of the Refugee Coordination Model with the government, civil society (IPs and Ops) and other relevant international and national stakeholders to provide protection and assistance to the thousands of women, men, boys and girls who found themselves in Greece.

FUNCTIONAL STATEMENT

The Senior Protection Assistant normally reports to the Protection Officer or the Senior Protection Officer. He/she monitors protection standards, operational procedures and practices in protection delivery in line with international standards and provides functional protection support to information management and programme staff.

The Senior Protection Assistant provides quality, timely and effective protection support to persons of concern and identifies opportunities to mainstream protection methodologies and safeguards in operational responses. He/she contributes to designing a comprehensive protection strategy and may liaise externally with local authorities and partners on protection issues as guided by the supervisor.

The Senior Protection Assistant also ensures that persons of concern are involved with the Office in making decisions that affect them, whether in accessing their rights or in identifying appropriate solutions to their problems. To achieve this, the incumbent will need to build and maintain effective interfaces with communities of concern, local authorities and protection and assistance partners.

Accountability

- The protection of populations of concern is met through the application of International and National Law relevant UN/UNHCR protection standards and IASC principles.
- Protection activities are guided by the UNHCR country protection strategy.
- The participation of persons of concern is facilitated through supporting participatory, rights and community based approaches.
- Support is provided to identify and report protection incidents.

Responsibility

- Provide information and counselling on protection issues to persons of concern; provide information and counselling on the asylum procedures, possibilities and options that are available to persons of concern, so that they can take well informed decisions.



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- Identify and refer persons of concern with specific needs for adequate assistance; assists asylum-seekers by connecting them with partners who can provide material, social and legal advice and representation.
- Advocates to improve services that affect the lives of asylum seekers and refugees in the sites.
- Conduct participatory assessments with implementing and operational partners.
- Participate in individual protection case management including cases of SGBV and child protection. Monitor and report on protection incidents.
- Assist in drafting weekly protection reports, updating relevant databases and compiling statistics for the protection unit / section.

Authority

- Select persons of concern for preliminary interviews and decide which relevant information to share.
- Enforce integrity in the delivery of protection services by local implementing partners.

ESSENTIAL MINIMUM QUALIFICATIONS & PROFESSIONAL EXPERIENCE REQUIRED

- Education: Completion of secondary school. Additional Training courses in protection related issues.
- Job experience: relevant to the function: 4 years.
- Fluency in English and working knowledge of another relevant UN language or local language.

REQUIRED COMPETENCIES

- Empowering and Building Trust.
- Managing Resources.
- Analytical Thinking.
- Political Awareness.
- Stakeholder Management.

DESIRABLE QUALIFICATIONS & COMPETENCIES

- Good computer skills.
- Completed Protection Learning Programme.

SUBMISSION OF APPLICATIONS

If you wish to be considered for this vacancy, please submit your **Personal History Form (P11)** (which can be downloaded from www.unhcr.org/recruit/p11new.doc) and **Motivation Letter** by e-mail with the vacancy title **Senior Protection Assistant (CB) 2016/HRT/034** in the subject line to: greatvac@unhcr.org no later than 30 September 2016. Only applications submitted by e-mail with a **signed P.11 form** will be considered. **Emails without vacancy title Senior Protection Assistant (CB) 2016/HRT/034 in the subject line will not be considered.**

Shortlisted candidates might be required to sit for a written test and will have to undergo an oral interview. Only shortlisted candidates will be notified. No late applications will be accepted.

UNHCR is an equal opportunity employer and does not charge a fee at any stage of the recruitment process (application, interview meeting, processing, training or any other fees).

Deadline for submission of application: 30 September 2016.