



# UNHCR

United Nations High Commissioner for Refugees  
Haut Commissariat des Nations Unies pour les réfugiés

## VACANCY NOTICE **PI/PA Assistant 2016/HRU/007**

UNHCR Greece invites applications from qualified candidates for the following position:

<b>Position title</b>	<b>Public Information/Public Awareness (PI/PA) Assistant</b>
<b>Project</b>	Media and Communication on refugee issues in Chios
<b>Category and Level</b>	<b>UNOPS, LICA-5</b>
<b>Duty Station</b>	<b>Chios, Greece</b>
<b>Duration</b>	Until 31/12/2016
<b>Effective date</b>	01/11/2016
<b>Closing Date</b>	23/10/2016

### **OPERATIONAL CONTEXT**

The situation in Greece considerably changed in March 2016, with the closure of the border between Greece and the Former Yugoslav Republic of Macedonia (fYRoM) and the entry into effect of the EU-Turkey Statement. Arrivals to Greece have drastically decreased, dropping from 2,000 per day in the months of January and February to an average of 103 daily in September.

Nevertheless, the challenging living conditions on the islands, combined with a prevailing feeling of uncertainty, have created frustration among asylum-seekers and fuelled tensions with the host communities. On Chios, capacities for accommodating refugees and migrants are overstretched. As of 5 October, the island hosted approx. 2,450, with a capacity of only 1,100. While calling for shorter waiting periods for asylum claims, faster registration and processing of cases for all nationalities and speedier return of those who are not in need of international protection, UNHCR is actively working with the authorities to reduce tensions and overcrowding.

### **FUNCTIONAL STATEMENT**

UNHCR has been heavily involved in promoting the peaceful coexistence of host communities and refugees. Since July 2016, UNHCR supports the local authorities on Chios towards implementing relevant activities, but these efforts need to be strengthened to enable positive change, promote tolerance and understanding. An active engagement with local media platforms and social networking sites, would also facilitate the dissemination of messages of empathy and compassion. In addition, UNHCR's visibility should be increased, while misconceptions about its role and activities need to be explained to the local audience. Positive refugee stories and documentaries should be developed.

The coverage of these needs demands continuous engagement by dedicated workforce. The recruitment of a Public Information/Public Awareness (PI/PA) Assistant is necessary to support FO Chios towards that goal.

#### **Accountability**

- UNHCR's relations with the media and other stakeholders on Chios are effectively supported.
- The organization's standing with local audiences is enhanced.

#### **Responsibility**

The PI/PA Assistant will undertake the following activities, under the supervision of the Chios HoO and in coordination with UNHCR's Comm/Public Information Unit in Athens:

- Produce original content, including videos/documentaries, photos, features, stories, and social media posts to promote messages of tolerance, positive examples of solidarity and community-based activities. Promote such material to the media, both digital and printed.



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- Undertake field trips with media and other official visitors in support of UNHCR and its work;
- Actively maintain relations with the media, represent UNHCR in interviews and other media events;
- Produce regular fact sheets for external use;
- Facilitate the coordination of the humanitarian actors on communication issues through the CwC Working Group;
- Provide support to the Municipality's staff working with Community Engagement and local media;
- Explore, engage, follow-up and organize pro-solidarity initiatives, events and other public awareness activities that promote the refugee cause, involving local community on Chios; to this end, explore new partnerships and suggest innovative ideas;
- Perform other relevant duties.

### **Authority**

- Represent UNHCR in press events, interviews and other media events.

### **ESSENTIAL MINIMUM QUALIFICATIONS & PROFESSIONAL EXPERIENCE REQUIRED**

- Completion of the Secondary education; training preferably in Communications, Journalism or related discipline;
- Minimum of 4 years of previous relevant work experience;
- Fluency in English language;
- Working knowledge of Microsoft Office applications
- Excellent communication and drafting skills

### **DESIRABLE QUALIFICATIONS & COMPETENCIES**

- Previous work experience with UNHCR and other international organisations is an asset;
- Fluency in Greek is desirable
- Other UN languages considered an asset
- Photo and video editing knowledge is highly desirable
- Very good knowledge of new digital communication technologies
- Swift and solid response and reaction time
- Resourceful, innovative and creative
- Strong connection to Chios community
- Liaison and coordination skills
- Attention to detail
- Ability to work in a team and in a multi-cultural environment

### **SUBMISSION OF APPLICATIONS**

If you wish to be considered for this vacancy, please submit your **Personal History Form (P11)** (which can be downloaded from [www.unhcr.org/recruit/p11new.doc](http://www.unhcr.org/recruit/p11new.doc)) and **Motivation Letter** by e-mail with the vacancy title **PI/PA Assistant 2016/HRU/007** in the subject line to: [greatvac@unhcr.org](mailto:greatvac@unhcr.org) no later than 23/10/2016. Only applications submitted by e-mail with a **signed P.11 form** will be considered. **Emails without vacancy title PI/PA Assistant 2016/HRU/007 in the subject line will not be considered.**

Shortlisted candidates might be required to sit for a written test and will have to undergo an oral interview. Only shortlisted candidates will be notified. No late applications will be accepted.



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**UNHCR is an equal opportunity employer and does not charge a fee at any stage of the recruitment process (application, interview meeting, processing, training or any other fees).**

**Deadline for submission of application: 23/10/2016**