



UNHCR

United Nations High Commissioner for Refugees
Haut Commissariat des Nations Unies pour les réfugiés

VACANCY NOTICE Field Facilitator 2016/HRU/004

UNHCR Greece invites applications from qualified candidates for the following position:

Position title	Field Facilitator (2 positions)
Category and Level	UNOPS, LICA-3
Duty Station	Athens (Attica)
Duration	Until 31/12/2016
Effective date	10 October 2016
Closing Date	16 October 2016

OPERATIONAL CONTEXT

The situation in Greece considerably changed in March 2016, with the closure of the border between Greece and the Former Yugoslav Republic of Macedonia (fYRoM) on 8 March and the entry into effect of the EU-Turkey statement on 20 March. Arrivals to Greece have drastically decreased due to several reasons, including an understanding among the refugee and migrant populations that the Balkan route is closed, the expected consequences of the EU-Turkey statement, and increased patrolling in Western Turkey and the Aegean Sea. The average arrivals on the Aegean islands have dropped from 2,000 per day in the months of January and February 2016 to less than 100 in April and May 2016. As a consequence, UNHCR reviewed its response to focus on a static population living in an urban context and being hosted in emergency sites or existing buildings in need of rehabilitation to become operational and to be used as accommodation. Refugees and migrants are divided into two categories that are subject to different administrative treatments, depending on their date of arrival in the country, before or after 20 March. The vast majority of those who arrived on the islands in Greece prior to 20 March have been transferred to the mainland.

As of 31 May 2016, according to the figures provided by the Greek Government, there are 44,165 refugees and migrants hosted in 43 sites established by the authorities throughout mainland Greece and in informal sites, and over 5,500 in UNHCR managed accommodation scheme for relocation candidates and other asylum seekers. Additional 1,100 reception places for asylum seekers are funded by the State and run by NGOs. Sites are managed either temporarily by the Army, local authorities or the Alternate Minister of Interior in charge of Migration Policy, with populations ranging between 200 and 4,000 persons. In addition, one of the sites, Lagkadikia, is co-managed by the Ministry of Migration Policy and UNHCR. The quality and scope of services offered at each site varies. The main challenges include the current insufficient capacity of the Asylum Service to register and process asylum claims and the limited reception capacity and provision of services. UNHCR conducts regular assessments of all the sites and produces a daily updated online map and detailed site profiles.

On 24 and 25 May 2016, the Greek authorities evacuated Eidomeni informal site. UNHCR and other humanitarian actors supported the operation, which was conducted smoothly, however expressed concern about the sub-standard conditions at the newly established sites and reiterated their support to the Greek authorities in improving the sites and responding to the urgent needs of the population. Dismissed industrial facilities (warehouses) were identified and used as temporary accommodation structures. Several need urgent improvement and UNHCR and NGOs have been approached for support. The intervention plans are being finalized, but in some of the facilities there is limited possibility for substantial improvement of the infrastructure and should be only be used for a very limited time.

Responsibility

- Monitor the programs that are being implemented by partner organizations and ensure that implementation is done in accordance with sub-project agreements and UNHCR's program rules
- Meet authorized personnel at designated field locations, travels with them and serves as a guide



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- Act as interpreter in the exchange of routine information, contributes to related liaison activities and responds directly to routine queries
- Collects data and other information on development and subject-matter activities of the area
- Follow-up on regular basis the overall situation in refugee settlements and other areas where refugees have been accommodated
- In co-ordination with the local authorities, monitor the implementation of UNHCR assistance in refugee settlements and assist local implementing partners in matters pertaining to the well-being of refugees
- Ensure the refugee population in Greece has full access to protection oriented, up to standards service packages provided in a dignified manner including but not limited to winterization, summarization and all other basic services
- Assist supervisor in planning, formulating, and evaluating projects
- Submit a final report, outlining the main duties and activities performed under this assignment, as well as actual achievements, using objectively verifiable indicators and means of verification. Information should also include risks and challenges, as well as lesson learned during the reporting period and an analytical assessment of any problematic areas which may require new or different approaches, etc. The format of the report will be provided by UNHCR.
- Perform other duties as required.

ESSENTIAL MINIMUM QUALIFICATIONS & PROFESSIONAL EXPERIENCE REQUIRED

- University degree in Business Administration, Social Science, International Law, Political Science or related fields.
- Minimum one (1) year of previous job experience relevant to function.
- Excellent knowledge of both English and Greek language.
- Very good computer skills.

DESIRABLE QUALIFICATIONS & COMPETENCIES

- Completion of UNHCR learning programmes or specific training relevant to the function of the position
- Excellent knowledge of Arabic/Farsi/Dari/Urdu or other non-European official language will be an asset.

COMPETENCIES

- Strong sense of personal integrity
- Attention to detail
- Strong problem solving and organizational skills
- Ability to work under pressure and as a part of a team in a multicultural environment

SUBMISSION OF APPLICATIONS

If you wish to be considered for this vacancy, please submit your **Personal History Form (P11)** (which can be downloaded from www.unhcr.org/recruit/p11new.doc) and **Motivation Letter** by e-mail with the vacancy title **Field Facilitator 2016/HRU/004** in the subject line to: greatvac@unhcr.org no later than 16 October 2016. Only applications submitted by e-mail with a **signed P.11 form** will be considered. **Emails without vacancy title Field Facilitator 2016/HRU/004 in the subject line will not be considered.**

Shortlisted candidates might be required to sit for a written test and will have to undergo an oral interview. Only shortlisted candidates will be notified. No late applications will be accepted.



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UNHCR is an equal opportunity employer and does not charge a fee at any stage of the recruitment process (application, interview meeting, processing, training or any other fees).

Deadline for submission of application: 16 October 2016.